

1. Email based MFA

One of the options KOG offers to complete MFA is using Email.

STEP 1: On the new KOG login screen please enter the email address associated with your existing KOG account into the **Email Address** field and click the **Next** button.

Welcome to the new Kentucky Online Gateway (KOG) sign-in page! Please login with your existing KOG account. If you run into any login issues, please refer to the new Help page.

KENTUCKY ONLINE GATEWAY

Sign in with your Kentucky Online Gateway (KOG) Account

Email Address
cit060822.user02b@keups.net

Next

Create New Account
Resend Account Verification Email

English Help

WARNING
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Annotations: 1. Enter email address here (points to the Email Address field). 2. Click here (points to the Next button).

STEP 2: Enter your password into the **Password** field and click the **Verify** button.

KENTUCKY ONLINE GATEWAY

Verify with your password

cit060822.user02b@keups.net

Password

Verify

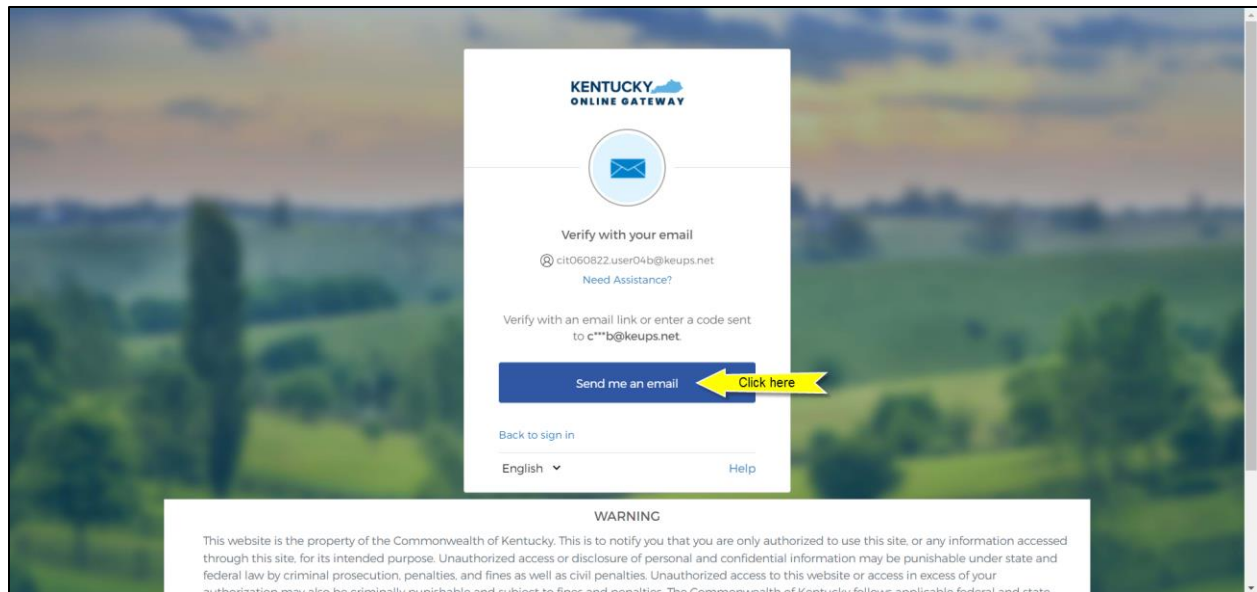
Forgot password?
Verify with something else
Back to sign in

English Help

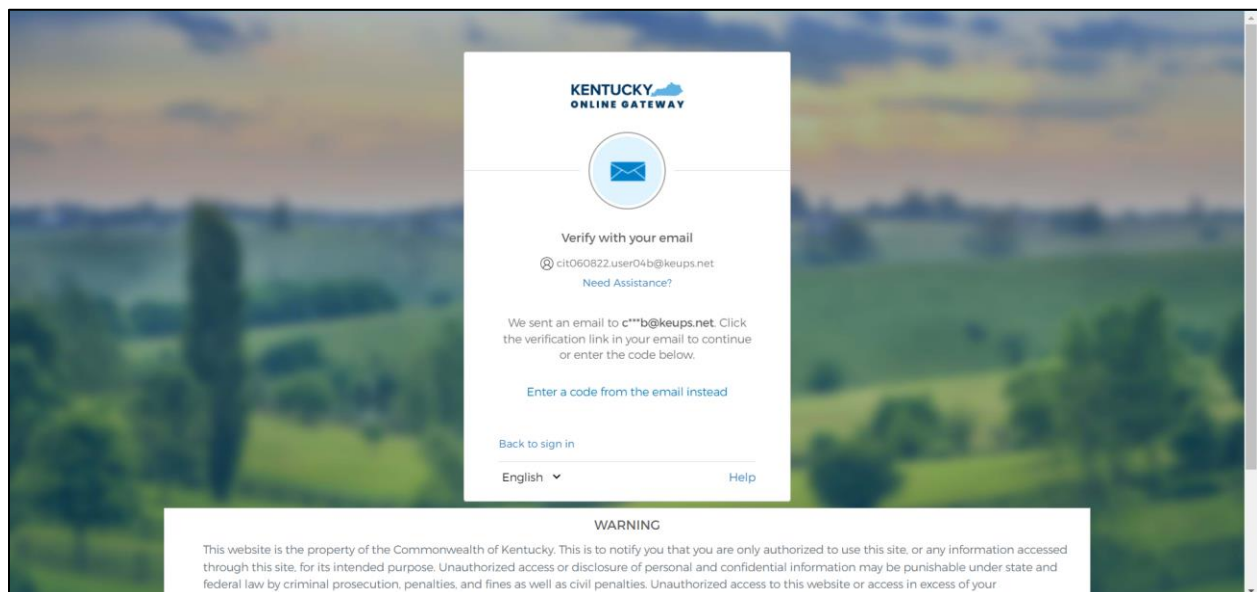
WARNING
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Annotations: 1. Enter password here (points to the Password field). 2. Click here (points to the Verify button).

STEP 3: Click the **Send me an email** button.



STEP 4: The screen will notify you that an email message containing a verification link has been sent to your email address.



STEP 5: Log into your email account and retrieve an email titled as “One-time verification code” that contains a link and a 6-digit code.

At this point, you have two options to complete MFA using email:

A. Click “Sign In” button in the email.

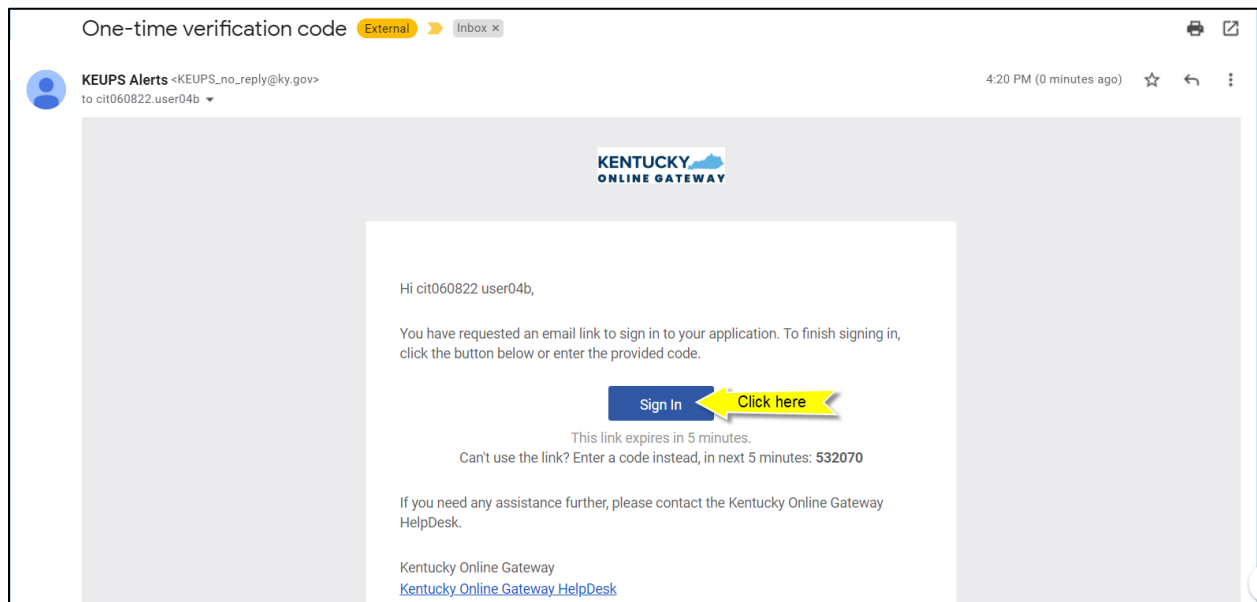
OR

B. Enter the 6-digit code shown in the email to the new KOG login screen.

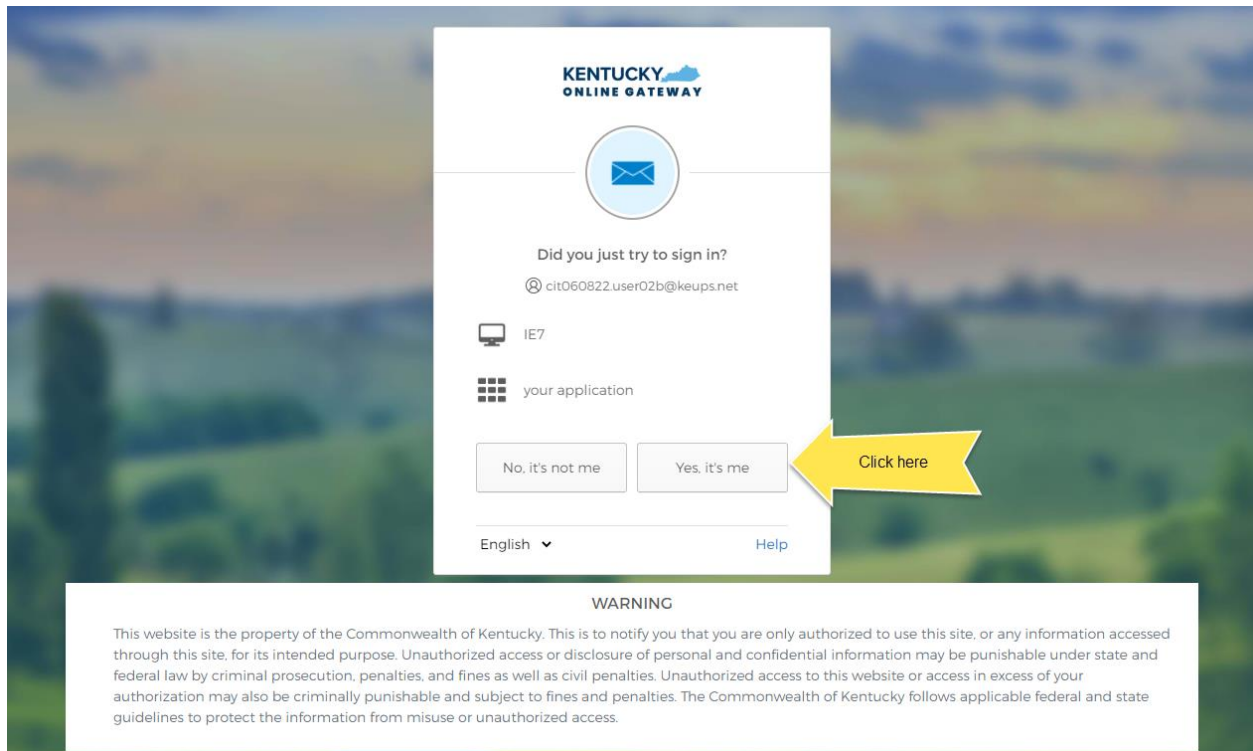
If you want to choose option A, continue to the steps below (**STEP 6**).

If you want to choose option B, skip **STEP 6**, go to [STEP 10](#) and continue from there.

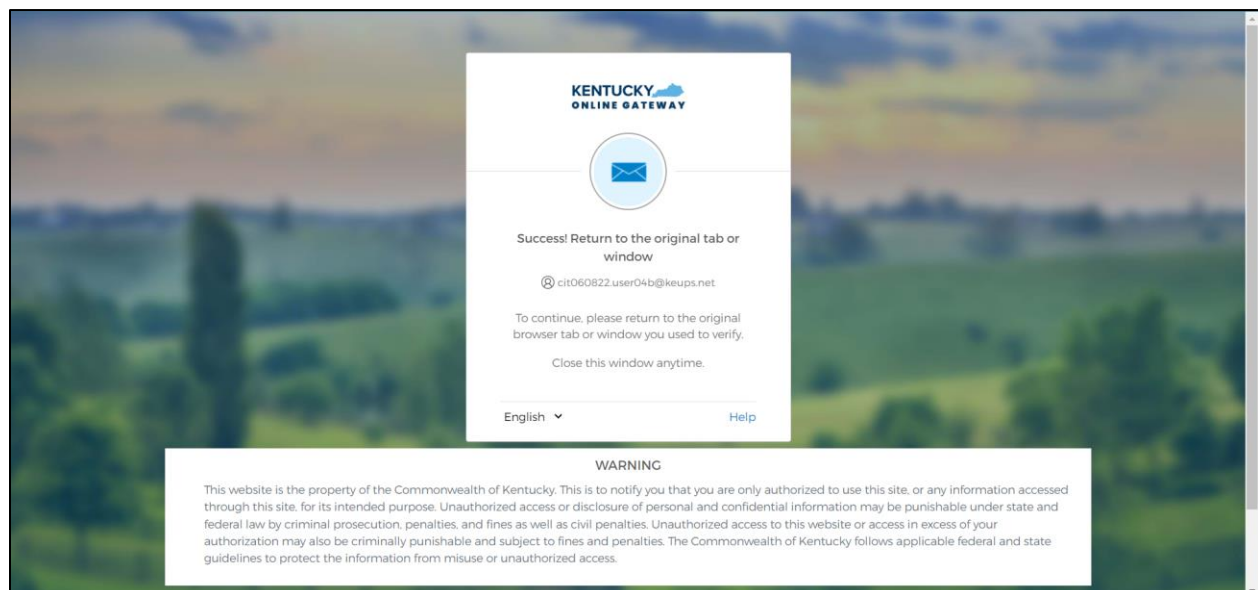
STEP 6: Click the **Sign In** button in the email message.



STEP 7: You will be redirected to a new screen where you will be asked, “Did you just try to sign in?” Click on **Yes, it’s me** button.

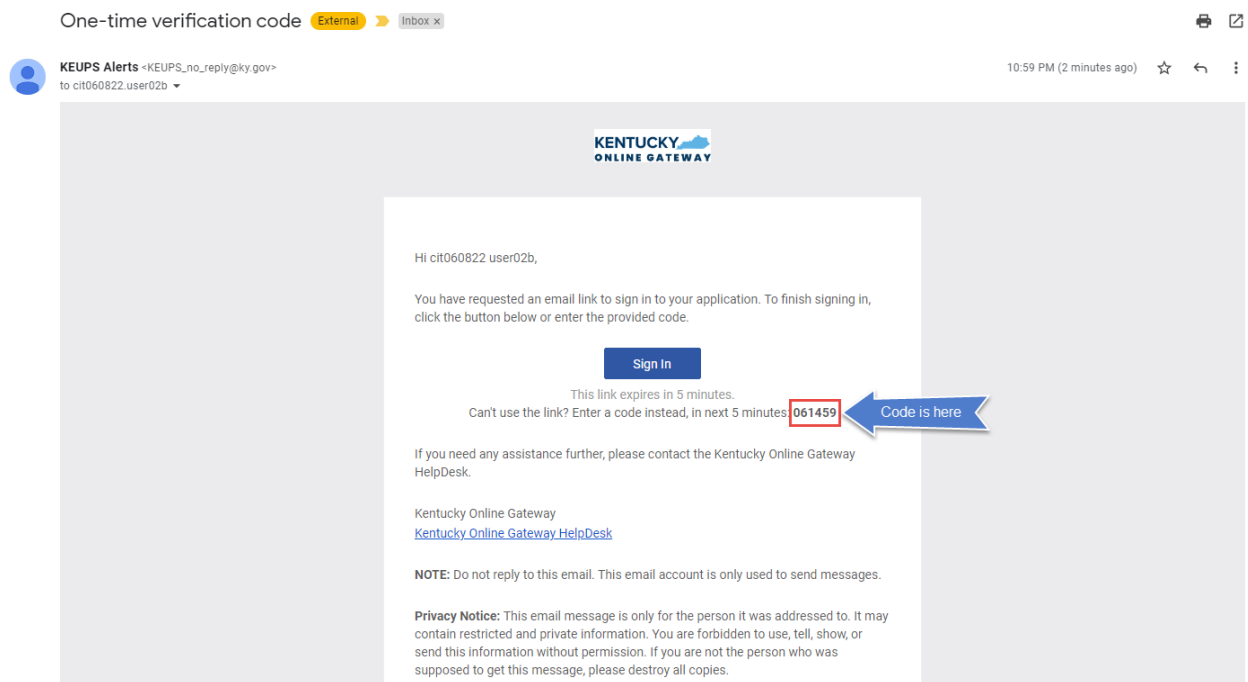


STEP 8: You will be shown a success message instructing you to return to the original browser tab or window and to close this current window.

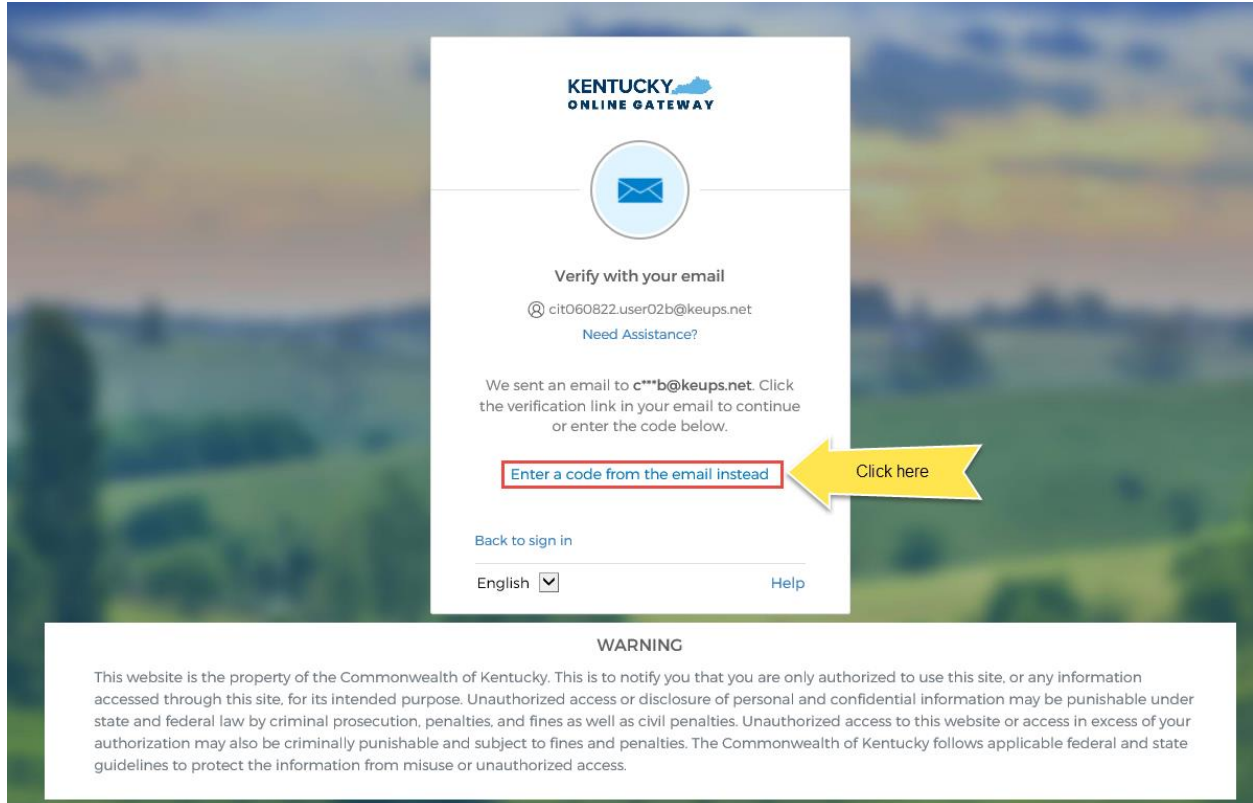


STEP 9: Once you return to the original browser tab or window, you will be redirected to your application.

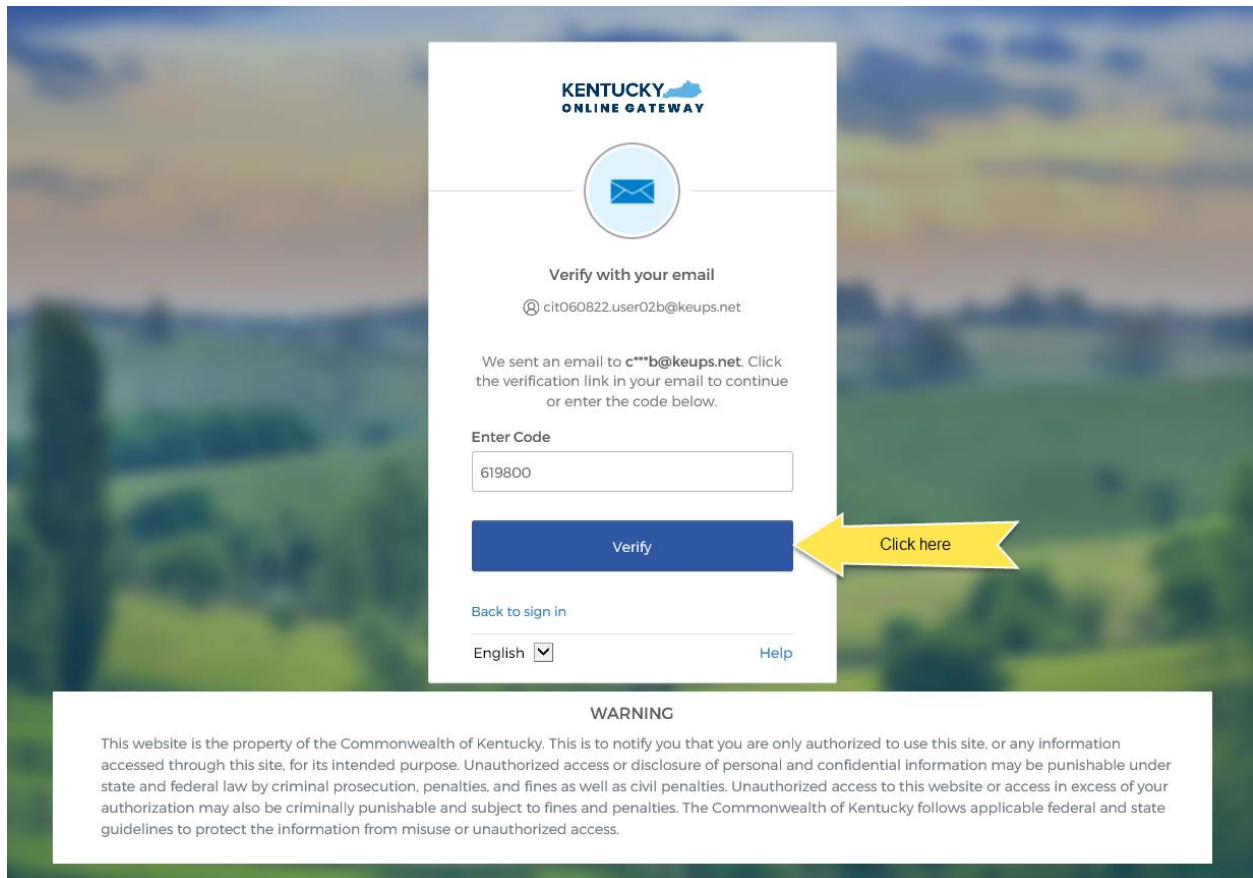
STEP 10: From the email message, copy the 6-digit code.




STEP 11: Return to the KOG screen and click the **Enter the code from the email instead** link like shown in the screenshot below.



STEP 12: Manually enter or paste the 6-digit code from the email message into the **Enter Code** field and click the **Verify** button. If you have entered the code correctly, you will be redirected to your application.



KENTUCKY
ONLINE GATEWAY



Verify with your email

@ cit060822.user02b@keups.net

We sent an email to c***b@keups.net. Click the verification link in your email to continue or enter the code below.


Enter Code

619800

Verify

[Click here](#)

[Back to sign in](#)

English  [Help](#)

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